



Internal Audit Workplan Summary 2007

Status Report (as of March 2007)

Audit/Project Area	Complete	In Progress	Not Started	Scheduled Start Date	Final Status
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Audits:

Electronic Media Data Removal		X		12/05	
Human Resources		X		11/06	
Supply Chain Management			X	06/07	
Telecommunications Reconciliation *			X	06/07	
Follow-up on Network Perimeter *			X	05/07	
Follow-up on Electronic Media Data Removal *			X	05/07	
Customer Account Management *			X	04/07	
Public Safety (Wireless E-911)		X		11/06	
Service Management Organization			X	03/07 08/07	
Billing			X	02/07 05/07	
Virginia Interactive			X	02/07 06/07	
Rate Planning Analysis *			X	04/07	
Tax Tape Review			X	06/07	
APA Liaison/Audit Coordination			X		On-going
VITA COV Standards			X		On-going
Policies and Procedures Review Team			X		On-going

Special Projects:

Investigations (3) (7)	X(1) X(4)	X(2) X(3)			
Customer Agency Support –			X		
Minor Special Projects			X		
Agency Risk Management & Internal Control Standard			X		

SAS 70 Type II Planning				12/07	On-going
Security Audit Planning				12/07	On-going
Financial Audit Planning			X		
Operational Audit Planning			X		
Update Risk Assessment & Internal Audit Plan			X	9/07	

* Based on staffing challenges, we propose adjusting the audit plan and moving these audits to the 2008 audit plan. Net available hours were reduced by 1, 422 hrs. As a result, the following audits are proposed to be moved to the 2008 audit schedule. (Telco = 350, CAM =450, Follow-up = 150 and Rate Planning = 400) Total = 1350 hrs.